

Sunnybrook Key Fob Rollout

We are excited to announce the implementation of the key fob security system for the clubhouse and pool areas. We believe this will be an important addition to the already existing security measures we have throughout the Sunnybrook Community. As we have communicated before, the system has been installed on the clubhouse doors and the 2 pool gates. Starting on Friday 10/13/23, residents will be able to sign off and get their key fob from the community office on Mondays, Wednesdays, and Fridays from 8am-1pm. The target date to activate the key fob system is Wednesday, November 1, 2023. This should allow residents enough time to get to the clubhouse and get your key fob. Here are some things to keep in mind:

- Residents will be issued one key fob per unit, just as it is now with the large amenity key that we've been using for years.
- You will not need to turn in your current amenity key, it will no longer work at the clubhouse or the pool but, at both the front entrance and back exit of the community there are pedestrian gates that will still require the current amenity key.
- The clubhouse schedule will be posted and must be followed for security purposes. For additional security to the key fob system, the clubhouse has security cameras.
- For any resident that has a timing conflict and is unable to get their key fob before 1 pm, there will be an after-hours day scheduled until 6pm to make sure everyone is accommodated.
- Key fobs will be issued to unit owners, if you are a renter, you will need permission from the owner in writing to be issued their key fob.
- The key fob is only needed to enter, not to exit.
- In the event of a loss of power, the doors, and gates default to 'OPEN'.
- The front door of the clubhouse will remain unlocked during normal business hours, just as it has always been, and will not require a key fob Monday – Friday, 7am-3:30pm.
- It will cost \$75 to replace a key fob for any reason (damaged, lost, etc.)

We are scheduling some additional help with the rollout in this area for the 1st week or so in the pool and clubhouse areas. Please reach out to the office with any questions or concerns, and thanks for your patience while we transition to this new security system.

Sunnybrook Board of Directors